SYMPOSIUM for post-graduate students on food fraud

TECHNICAL INFORMATION FOR POSTER PRESENTERS

The purpose of this document is to advise poster presenters on the required format when preparing their posters for this conference.

1. Language

Your presentation must be prepared in **English**, the official language of the symposium.

2. To present your poster accurately, please follow the instructions below.

POSTER BOARDS:

Each author will be provided one **board 125 cm (height) x 95 cm (width)**. Poster presenters are recommended to create their poster at A0 size which corresponds to 841mm (width) x 1,189mm (height).

Each board will be numbered on the upper left or right corner. Be sure you place your presentation on the board number for your poster that appears in the final program that you will receive at the conference.

Material for attaching your poster (pins) will be provided by organizers.

CONTENT:

Your poster (text, figures, photographs) should be readable from a distance of 1.5 m.

Be simple and direct in your poster presentation. Use short phrases and "bulleted" text throughout the poster. Avoid long narrative paragraphs.

The posters should be organized to include the following elements:

- Overview: A succinct summary of the purpose, methods, and results. Use phrases rather than sentences in a simple outline format. Place in the upper left section of the board.

- Introduction: A concise statement of the objective and background of the work.

- Methods: Description of the apparatus, chemistry, samples, materials, etc. in some, but not overwhelming detail.

- Results: Graphs, spectra, charts, pictures, etc., with a minimum of text to illustrate the nature of the results.

- Conclusions: Concise statement of the findings (positive, as well as negative), indicating future research directions.

HANDOUTS:

Authors are encouraged to provide handouts, e.g., preprints, extended abstracts, copies of poster panels, etc. No hardware, computers, books, accessories, or saleable items may be displayed.

Authors are expected to be present by their poster during the poster session assigned for poster presentation.

For any **questions** related to the programme or your poster presentation, please contact the conference organizers at martina.vlckova@vscht.cz.